**ASCC Arts and Humanities Subcommittee 2**

Approved Minutes

Friday, Feb. 7th, 2025 Zoom

**Attendees**: Bitters, Crocetta, Diles, Köhnlein, Mick, Podalsky, Steele, Vankeerbergen

**Agenda**

1. Approval of 1-24-25 minutes
	1. Köhnlein, Crocetta; unanimously approved.
2. Theatre 4500 (new course requesting GEN Theme Lived Environments **with Research and Creative Inquiry** **High-Impact Practice**) (return)
	1. Comment: The Subcommittee thanks the department for their work on this course and for their collaborative engagement with the review process.
	2. Crocetta, Diles; unanimously approved with one comment.
3. Scandinavian 3270 (new course requesting GEN Theme Citizenship for a Diverse and Just World)
	1. *Recommendation:* The Subcommittee recommends adjusting the “How your grade is calculated” table (syllabus, p. 3), as the point breakdown totals 105 rather than the 100 that is stated.
	2. *Recommendation:* The Subcommittee suggests that the department simplify and/or further explain the different types of grading under “Grade Basis” in the “How your grade is calculated table”. While the Subcommittee notes and appreciates the explanation below the table of the S/U grade, they are unsure how points will be assigned for the assignments marked “A-E” (e.g., if a student earns a “B” on the Research Paper, will they receive 12.45 points [83%] or 13.035 points [86.9%]). In addition, they offer the friendly observation that the complexity of the grading scheme may be confusing for students.
	3. *Recommendation:* The Subcommittee recommends including both the Goals and ELOs of the GEN Themes: Citizenship for a Diverse and Just World category in the syllabus (p. 2). Note: Since this is a requirement of all GE courses, this will be a **contingency** when the course is reviewed by the Themes Subcommittee.
	4. *Recommendation:* The Subcommittee suggests that the department more explicitly describe in the course calendar (and the syllabus as a whole) the contemporary applications of the ideas brought forth by the reading of Nordic sagas. They are excited about this idea but want to make sure that there is appropriate “signposting” for students so that they clearly understand this as a focus of the course.
	5. *Recommendation:* The Subcommittee recommends that the department clarify on the syllabus when and for how long the course will meet so that the Subcommittee can determine if the course is meeting the contact hour requirement for a 3-credit hour course. Note: Since this is a requirement of all ASC courses, this will be a **contingency** when the course is reviewed by the Themes Subcommittee.
	6. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Mental Health Statement (syllabus, pg. 9), as the name and phone number of the Suicide/Crisis hotline have changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website.](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements)
	7. Comment: The Subcommittee notes that the name of the GEN Theme category is “Citizenship for a Diverse and Just World” and offers the friendly suggestion that the syllabus use this nomenclature throughout for consistency and clarity. The current syllabus refers to “Citizenship for a Just and Diverse World.”
	8. Diles, Köhnlein; unanimously approved with *six recommendations* (in italics above) and one comment.
4. Music 7770 (existing course requesting 100% DL)
	1. Comment: The Subcommittee appreciates the clear and well-constructed syllabus that was provided by the School of Music.
	2. *Recommendation:* The Subcommittee notes that the in-person syllabus (p. 2-3) contains a more detailed description of the final paper assignment, and they recommend that this language be included in the online syllabus as well.
	3. *Recommendation:* The Subcommittee recommends that the statement on pg. 14 of the syllabus be titled “Religious Accommodations” rather than “Religious Holidays”, per University requirements.
	4. Köhnlein, Crocetta; approved with *two recommendations* (in italics above) and one comment.
5. First-Year Seminar Johnson - Leadership and Power: Lessons from Kafka (new)
	1. **Contingency:** The Arts and Sciences Curriculum Committee recently (03-01-2024) updated the list of required syllabus statements for all syllabi to include a new statement on religious accommodations. The new version is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website.](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements) The Subcommittee thanks you for adding this statement to your course syllabus. Please note that the link at the bottom of the statement (“Policy: Religious Holidays, Holy Days, and Observances”) must be included with the statement.
	2. *Recommendation:* The Subcommittee recommends that the department clarify for students in the Course Description (syllabus, p. 1) whether the readings for the course will include shorts stories, novels, and/or excerpts from Kafka’s writings or whether the readings will be confined to the course textbook, which seems to be a commentary on the writings of Kafka.
	3. *Recommendation:* The Subcommittee recommends that the department include in the Weekly Schedule (syllabus, p. 3-4) information about assignment due dates and specific reading assignments for each week.
	4. Köhnlein, Diles; unanimously approved with **one contingency** (in bold above) and *two recommendations* (in italics above).